

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, June 6, 2017
Florence Rideout Elementary School-Library
6:30 p.m.**

Present: Harry Dailey, *Matt Ballou, Miriam Lemire, Joyce Fisk, Carol LeBlanc, Geoff Brock via telephone, and Mark Legere at 6:32pm.*

Superintendent Bryan Lane, Business Administrator Lise Tucker, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Dailey called the meeting to order at 6:31pm.

II. ADJUSTMENTS TO THE AGENDA

Superintendent Lane reported he is requesting to add additional nominations this evening.

III. PUBLIC COMMENTS

There is no public comment to report.

IV. PRESENTATION-LCS STAFF REQUEST

Ms. Nadine Preftakes, Ms. Julie Lemire and Anne Setaro all representing LCS staff were present to ask permission to place a small, flat granite marker by the flagpole at LCS commemorating long time teacher, Linda Buttrick who taught for almost 20 years in the community. They are also requesting the cost (\$275) of the stone be covered. Ms. Preftakes said, for many years Ms. Buttrick would take her third and fourth grade class out to the flag pole and taught them flag etiquette and they would raise the flag. When the flag was torn and ragged she had students write to the American Legion and they donated a flag to the school and held a ceremony. The stone can be moved if necessary after placement.

A MOTION was made by Ms. LeBlanc and SECONDED by Mr. Brock to authorize the LCS staff request as written.

Voting: all aye; motion carried unanimously.

V. BOARD CORRESPONDENCE

a. Reports

The reports have been reviewed by the Board.

i. Superintendent's Report

Superintendent Lane reviewed his report adding that this school year is coming to an end and this can be a difficult time for some students as school is sometimes the safest place for some where meals are counted on and it's a place of certainty. We need to be cognizant of this. About two to three weeks ago he asked the Principals to close down budget requests although it is not a budget freeze; we are monitoring this and are on target for 1.5% to 2%. Smarter Balanced is over and results will come to you at the next meeting. We are still in the hiring process and if the nominations for this evening are accepted the only remaining positions open are high school math, a half time preschool, and a leave in middle school math which we have a candidate for. We also have openings for an ABA therapist and a paraeducator. The Commissioner of Education visited WLC and stayed three to four hours talking with students, and administration asking about math programs. He is visiting schools throughout the state. He was here along with the DOE's facilities team. We also have had the Fire Department come through and there were a few things that needed to be addressed but nothing that creates a major safety issue.

We extend our thanks to the Fire Department who was kind enough to bring their ladder truck and help us fix the flag pole at WLC. All returning teachers who are up for recertification are done as of last week, there are a few who still have to pay the state and have until August 1st per the CBA. They have had reminders and instructions on how to do this. The health insurance survey previously discussed is now available which decreases the deductible. He took it this morning which took about fifteen minutes. One concern brought to his attention was that there is a statement which says administrators will have access to the information. This does not mean administrators of our district, it is administrators of the health plan, and this is something he wanted to make clear. As a reminder, senior graduation is this Friday, June 9. June 25-28 he is out of the district attending the Educational Leadership Conference in Whitefield. The girls' softball team in the state quarter finals tomorrow at 5pm and he will attend.

ii. Business Administrator's Report

Ms. Tucker highlighted a few things from her report such as her attendance to the GFOA (NH Government Finance Officers) conference where they brought up changing how student activity funds are disclosed to make it more like grants and to have more internal controls but this is a couple of years down the road. She also attended the Tri-State Association of School Business Officials annual conference where they focused on E-Rate and the Fair Labor Standards Act. The Government Account Office will look at federal grants, grants that we would put salaries into but this is also down the road. She also provided a memo on the joint loss management claims during the year which were 11.

iii. Principal's Reports

Principal Bagley thanked all that were involved in the Spring Fling and STEAM Night. STEAM Night had the biggest turn out with over 300 people in attendance. Two students were celebrated at the NH Scholar Leaders banquet May 25th, Sean Tisa and Anabelle Bergstrom.

Principal O'Connell noted this is a busy time of year. The youth librarian came in for the summer reading kick off which was well received and the students were treated with a magician. The talent show is on Friday. There is a lot going on this summer with staff. They will begin the roll out of the new reading program on June 19 and 21 with a trainer from Teachers and Learners Alliance (TLA). The program is a major focus. Kindergarten screening is taking place this summer and will provide information sooner. RTI Summer Academy program is happening to help prevent summer regression and promote academic growth with invited students. The Responsive Classroom program has been adopted by many elementary schools and has started in some middle schools; at FRES we have six teachers taking the level one training and two teachers taking an advanced course.

VI. CONSENT AGENDA

a. Treasurer's Report & Capital Project Accounts March 2017

The reports have been reviewed by the Board.

A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to approve the consent agenda. Voting: all aye; motion carried unanimously.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to approve the minutes of May 9, 2017 as amended.

Voting: five ayes; two abstentions from Mr. Brock and Mr. Legere, motion carried.

A MOTION was made by Mr. Legere and SECONDED by Ms. LeBlanc to approve the minutes of May 23, 2017 and workshop minutes of May 23, 2017 as written.

Voting: all aye; motion carried unanimously.

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104 **b. Transfers**

105 Superintendent Lane reviewed the two submitted transfers with explanations of increased student need
106 in SPED which are IEP driven and all within SPED accounts. One transfer is in the total amount of
107 \$8,400 for increased speech/language pathologist-contracted service hours and the other is \$8,160 for an
108 increase in hours for associate psychologist-contracted services for testing/counseling.

109
110 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Legere to approve the transfers as*
111 *written.*

112 *Voting: all aye; motion carried unanimously.*
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114 **VIII. DRAFT GOALS & OBJECTIVES-STRATEGIC PLANNING COMMITTEE**

115 Mr. Brock noted the goals and objectives should be a living document. Superintendent Lane suggested
116 placing it on the first agenda in January 2018 to ensure this is happening. Members agreed.

117
118 Chairman Dailey added he believed everything was captured in the drafts that had been discussed at the
119 workshop. Members will review, prioritize and determine a charter for the Strategic Planning
120 Committee. This committee will be fact finding and collecting data to present to the board.

121
122 **IX. COMMITTEE REPORTS**

123 **i. Budget Liaison**

124 This agenda item will be moved to the next meeting.
125

126 **X. RESIGNATIONS / APPOINTMENTS / LEAVES**

127 Superintendent Lane reviewed his recommendations for each nomination.
128

129 *A MOTION was made by Ms. Fisk and SECONDED by Ms. LeBlanc to appoint Ms. Amanda Miller,*
130 ***WLC MS math teacher.***

131 *Voting: all aye; motion carried unanimously.*
132

133 *A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to appoint Ms. Kelly Griffin, WLC*
134 ***MS science teacher.***

135 *Voting: all aye; motion carried unanimously.*
136

137 *A MOTION was made by Mr. Legere and SECONDED by Ms. Fisk to appoint Ms. Danielle Cambray,*
138 ***FRES first grade teacher.***

139 *Voting: all aye; motion carried unanimously.*
140

141 Superintendent Lane reviewed that the next nomination is for a one year position which is normally
142 difficult to fill however social studies candidates are plentiful.
143

144 *A MOTION was made by Mr. Legere and SECONDED by Ms. Fisk to appoint Mr. Quinn Peters, WLC*
145 ***HS social studies teacher.***

146 *Voting: all aye; motion carried unanimously.*
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148 Responding to a question from Chairman Dailey, Superintendent Lane confirmed all contracts are
149 contingent upon teachers having proper certification as part of the CBA.
150

151 Superintendent Lane will provide salary savings for the next meeting. He shared currently he is looking
152 at approximately a \$30,000 savings.
153

154 **XI. PUBLIC COMMENTS**

155 There were no public comments to report.

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157 **XII. ADJOURNMENT**

158 *A MOTION was made by Ms. LeBlanc and SECONDED by Ms. Fisk to adjourn the board meeting at*
159 *7:18pm.*

160 *Voting: all aye; motion carried unanimously.*

161
162 *Respectfully submitted,*

163 *Kristina Fowler*

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